

CITY COUNCIL

7:00 P.M.

November 7, 2011

Present: Mayor Scott M. Johnson
 David Gustafson
 Joanne Johnson
 Carlene Perfetto

Steven Marolt – excused

Lana Fralich, City Administrator
 Pete Morris, City Attorney

Mayor Johnson called the meeting to order at 7:00p.m.

Agenda – Part-Time Police Officers, and Administration Training Request were added to City Administrator. Motion by Perfetto, second Gustafson to approve the agenda as amended.
MOTION CARRIED.

Consent Agenda – Motion by Gustafson, second J Johnson to approve the minutes of the October 17, 2011 regular Council meeting, the October 24 special joint meeting with the Economic Development Authority. MOTION CARRIED.

Petitions, Requests and Communications – No communications were presented.

City Administrator

Resolution 2011- 43, Use Agreement with UMD – The Council reviewed the use agreement. Motion by Perfetto, second Gustafson to adopt Resolution 2011-43, authorizing to execute the contracted use agreement with the University of Minnesota Duluth center for sustainable community development for the operation and management of the Biofuel/Food Greenhouse #1.

Member Johnson – aye Member Perfetto – aye Member Gustafson – aye

Mayor Johnson – aye Member Marolt – absent

RESOLUTION 2011-43 was ADOPTED. 4 aye, 0 nay, 1 absent

Resolution 2011- 44, DEED Grant – The Council reviewed the grant agreement. Motion by Gustafson, second J Johnson to adopt Resolution 2011-44, authorizing to execute grant agreement #IBDP-11-0004-0-FY11 from the Minnesota Department of Employment and Economic Development's Business Development Infrastructure for the construction of the Biofuel/Food Greenhouse #1.

Member Johnson – aye Member Perfetto – aye Member Gustafson – aye

Mayor Johnson – aye Member Marolt – absent

RESOLUTION 2011-44 was ADOPTED. 4 aye, 0 nay, 1 absent

Administrative Offices Closing on November 25, 2011 – Fralich reported that the Administrative staff is requesting that City Hall be closed on November 25, the day after Thanksgiving. Staff members will be required to use floating holiday, comp. time, or vacation time on this day. No overtime will be created. Motion by Perfetto, second J Johnson to approve that City Hall be closed on Friday, November 25, 2011. MOTION CARRIED.

June's Cleaning Services resignation – The Council reviewed letters of resignation, effective December 31, from June Talus for custodial services at the Liquor Store, City Hall and Animal Pound. Motion by J Johnson, second Perfetto to advertise for the positions of cleaning services at the Liquor Store, the City Hall and Animal Pound, effective January 1, 2012.

MOTION CARRIED.

Part-Time Police Officers – Fralich reported that the City received nine applications and interviewed six people for the positions of part-time police officers. The Personnel Committee is recommending hiring Stephanie LeBlanc and Greg Moe for these positions, pending they pass all background checks and physicals for P.O.S.T. Licensure. Motion by J Johnson, second Perfetto to approve the hiring of Stephanie LeBlanc and Greg Moe for the positions of part-time police officers, pending the required background checks and physicals for P.O.S.T. licensure.

MOTION CARRIED.

Administration Training Request – Fralich requested that herself and Cheryl Marolt attend training from KDV Auditors, who conduct the City audit, on November 28 in St. Cloud. Motion by Perfetto, second J Johnson to approve the request for the Administrator and Deputy Clerk/Treasurer to attend the KDV government education seminar in St. Cloud on November 28, for \$25 per person, plus one night hotel, meals and mileage. MOTION CARRIED.

City Attorney – No further business was presented by the attorney.

OLD BUISNESS – No other old business was presented.

NEW BUSINESS – No further new business was presented.

Claims – There was discussion about the expenditures and funding for the Eco-Park Greenhouse #1 project. Motion by Perfetto, second J Johnson to approve payment of \$157,819.35 in paid claims and \$150,730.14 in unpaid claims. MOTION CARRIED.

The Council congratulated the high school varsity football team for winning the sectional championship and making it to the State 9-man football playoffs.

Motion by Perfetto, second J Johnson to adjourn at 7:11p.m. MOTION CARRIED.

Minutes taken by Lance K Beachem

Scott M. Johnson, Mayor

Lana Fralich, City Administrator