

CITY COUNCIL

7:00 P.M.

March 21, 2011

Present: Mayor Scott M. Johnson
Joanne Johnson
Carlene Perfetto
Steven Marolt
David Gustafson

Lana Fralich, City Administrator
Pete Morris, City Attorney
Ron Jonson, Police Chief
John Fredrickson, Fire Chief
Michael Miller, Utilities Superintendent
Mike Miller, Mike Miller Engineering
Matt Suoja, Lake County News Chronicle
Bernie Zupanich, Linda Sellner, Tate McMorrow, Jeffery Herrick

Mayor Johnson called the meeting to order at 7:00p.m.

Agenda – Part-time Mechanic and Vehicle Purchases were added to City Administrator. Motion by J Johnson, second Gustafson to approve the agenda as amended.

MOTION CARRIED.

Consent Agenda – Motion by Perfetto, second Marolt to approve the minutes of the March 7, 2011 Council meeting, and the December 2010 Treasurer's Report.

MOTION CARRIED.

Public Comments regarding Water/Sewer rate change – The Council reviewed information from LMC regarding State Statutes for water rates that promote water conservation. The proposed rate changes were reviewed and discussed. Zupanich, McMorrow and Herrick commented on the proposed rate change and the support for metering residents and not have the burden fall on commercial accounts only. Miller, Utilities Superintendent, discussed the department budget and maintenance needs. It was noted that the City has not received any written comments about the rate changes. There was further discussion about grant funding requirements, residential rates, water conservation by residential accounts, and the possibility of metering residential accounts in the future.

Petitions, Requests and Communications

Letter from ATVAM – The Council reviewed a letter from ATVAM regarding the June 23, 2012 ATV parade that will be held in the City, and their request to use City streets and property for this event. There was discussion about the parade route and traffic concerns. Motion by Gustafson, second J Johnson to approve the use of City streets and City property for the ATV parade on June 23, 2012. MOTION CARRIED.

City Administrator

Home Use Occupation Permit, Justin Tuorila – The Council reviewed the Home Use Occupation application, three letters submitted about this application, and the minutes of the Planning and Zoning Commission public hearing and regular meeting of March 9. The Planning and Zoning Commission recommends approval of this permit. There was discussion about traffic and parking concerns, the difference between a machine shop vs. a metal fabrication business, the criteria for recommendation used by the Planning and Zoning Commission, the renewal process for Home Use Occupation permits, and the process of filing a complaint for Home Use Occupation businesses once the permit has been issued. Motion by Gustafson, second Marolt to grant a Home Use Occupation permit to Justin Tuorila at 51 Adams Blvd. MOTION CARRIED.

Motorola Radio Purchase, Police Dept. – The Council reviewed a bid for a portable police radio that would be compatible with the new Armer radio system. Fredrickson and Jonson reviewed the timeline of the project, the grant funding, the training, implementation, and maintenance of the radio system. There was further discussion about the Armer Radio System, funding for the project, and the role the County will have in the funding and maintenance of this system. Motion by J Johnson, second Marolt to move forward with the purchase of one portable radio for the Police Department, with \$2,500 coming from previously approved grant funds, and the remainder from the Police Department budget. MOTION CARRIED.

RFP, BioEnergy Facility Greenhouse #1 – The Council reviewed three bids for engineering services. The EDA recommends accepting the bid from LHB Engineers. Motion by Perfetto, second Gustafson to accept the bid from LHB Engineers for engineering and construction management services for the BioFuel/ Greenhouse number one. MOTION CARRIED. It was noted that funds for these services would come from the legislative dollars that have already been received.

Summer and part-time Employment Advertisement – The Council reviewed the list of summer and part-time seasonal positions. Motion by J Johnson, second Marolt to advertise for summer and part-time Seasonal Employment positions. MOTION CARRIED.

Amendment to Professional Services Agreement, – The Council reviewed an amendment to this agreement, which was originally passed on February 22, 2011. It was noted that the original agreement should have had a total amount of \$15,000, instead of \$10,000, and that this was the only change to this amended agreement. The EDA recommends approval of this amended agreement. Motion by Perfetto, second Gustafson to approve the amended agreement with CedarTree Enterprises for development of a land use plan for the Eco-Industrial Project in accordance with the Lake Superior Coastal grant. MOTION CARRIED.

AWAIR Training – The Council reviewed a proposal for Hibbing Community College to hold the annual AWAIR training on April 14 8:00a.m. to 12:00p.m.. It was noted that the City of Beaver Bay and the MN Veterans Home would be contacted about participation in this training. The Safety Commission recommends approval for this training. Motion by Marolt, second J Johnson to approve the AWAIR training, with Hibbing Community College on April 14. MOTION CARRIED.

Resolution 2011-11 Election Judges – Motion by Gustafson, second J Johnson to adopt Resolution 2011-11, Approving Election Judges for the Special City Election, Tuesday, May 10, 2011, from 7:00 A.M. to 8:00P.M.

Member Marolt – aye Member Johnson – aye Member Gustafson – aye

Member Perfetto – aye Mayor Johnson – aye

RESOLUTION 2011-11 was ADOPTED. 5 aye, 0 nay

Resolution 2011-12 Absentee Ballot Board – Motion by Perfetto, second Marolt to adopt Resolution 2011-12, establishing an absentee ballot board for the Special City Election, of Tuesday, May 10, 2011

Member Marolt – aye Member Johnson – aye Member Gustafson – aye

Member Perfetto – aye Mayor Johnson – aye

RESOLUTION 2011-12 was ADOPTED. 5 aye, 0 nay

It was noted that City Hall will be open on Saturday, May 7 from 10:00A.M. to 3:00P.M., and on Monday, May 9 until 5:00P.M., to receive absentee ballots.

Special Meeting, RFP for financial advisor – Fralich, Perfetto, J Johnson and Bruce Carman have interviewed financial consultants for economic development services, capital budget programming and debt issuance and oversight for the heat and electric utilities portion of the Eco-Industrial Park project, and recommend accepting the proposal from Northland Securities. Funding for these services, and for this project, was discussed. Motion by Perfetto, second J Johnson to accept the proposal from Northland Securities for financial services. MOTION CARRIED.

Part-time Mechanic – The Council reviewed the job description for this position. The Public Works Commission recommends approval of this job description and advertising for this position. Motion by J Johnson, second Marolt to approve the job description and advertise for the position of part-time heavy equipment and truck mechanic. MOTION CARRIED. There was discussion about the future possibility of this position becoming full time and the potential collaboration with the local school district.

Vehicle Purchases – The Council reviewed the amended vehicle replacement schedule. The Public Works Commission recommends approval of the purchase of the vehicles listed on the amended schedule. It was noted that these vehicles would be purchased through the State bidding process, and that the tax levy would not be affected by these purchases. It was further noted that a Mac snowplow truck and accessories, a Public Works dept. pick-up, a Park/Rec. dept. pickup, an administrative car and two mowers are on the schedule for replacement in 2011. There was discussion about the sale of the old vehicles being replaced. Motion by Perfetto, second Marolt to approve the 2011 vehicle replacement schedule, as amended to March 21, 2011 and move forward with the purchasing of the vehicles. MOTION CARRIED.

City Attorney – No further business was presented by the City Attorney.

OLD BUSINESS – No other old business was presented.

NEW BUSINESS – No other new business was presented.

Claims – Motion by J Johnson, second Marolt to approve payment of \$86,018.20 in paid claims and \$34,241.92 in unpaid claims. MOTION CARRIED.

Motion by Perfetto, second J Johnson to adjourn at 8:40p.m. MOTION CARRIED.

Minutes taken by Lance K Beachem

Scott M. Johnson, Mayor

Lana Fralich, City Administrator