

CITY COUNCIL

7:00 P.M.

July 18, 2011

Present: Mayor Scott M. Johnson
David Gustafson
Carlene Perfetto
Steven Marolt

Joanne Johnson – excused

Lana Fralich, City Administrator
Pete Morris, City Attorney
Brittany Berrens, Lake Co. News Chronicle
Bryce Holcomb

Mayor Johnson called the meeting to order at 7:00p.m.

Agenda – Police Chief Retirement and Silver Bay Relief Association Request were added to Administrator. Electrical Inspections was removed from New Business and Bay Days Parade was added to New Business. Motion by Perfetto, second Marolt to approve the agenda as amended. MOTION CARRIED.

Consent Agenda – Motion by Gustafson, second Perfetto to approve the minutes of the July 5, 2011 Council meeting and the June 2011 Treasurer's Report. MOTION CARRIED.

Petitions, Requests and Communications – No Communications were presented.

City Administrator

Mary MacDonald Building Manager Contract –The Mary MacDonald Committee recommends entering into a contract with Juel Salveson for this position. It was noted that the City has received no other applications for this position. The contract is for 20 hrs/week at \$35/hour. Motion by Perfetto, second Marolt to approve the contract with Juel Salveson for management of the Mary MacDonald Business Center, retroactive to July 1, 2011. MOTION CARRIED.

MIAMA Conference – The Parks and Recreation Board recommends for Mike Guzzo to attend this conference. Motion by Marolt, second Gustafson to approve for Mike Guzzo to attend the MIAMA Fall Conference in Grand Rapids on September 6-9, at a cost of \$125 plus \$334.07 for the 2-night lodging/meal package. MOTION CARRIED.

Mary MacDonald Water Meter – The Mary MacDonald Committee recommend installation of a water meter for the building. It was noted that the meter would cost \$4,000 and be installed by the Public Utilities Dept. at no further cost. There was discussion that separate water meters for each tenant would not be feasible at this time. Motion by Perfetto, second Marolt to approve installation of a water meter at the Mary MacDonald Business Center. MOTION CARRIED.

Community Event Sign – The Council reviewed bids for construction of a community event sign, and the Parks and Recreation Board recommends approval of the bid of \$35,945 from Lakehead Signs. There will be a Planning and Zoning Commission variance public hearing for

the placement of this sign on August 10. Motion by Marolt, second Perfetto to accept the bid of \$35,945 from Lakehead Signs for construction of a community event sign, upon approval of the variance request. MOTION CARRIED. It was noted that an alternate bid for a payment and performance bid was not included.

Resignation, Chris Mallory – It was noted that Chris Mallory no longer lives in the community and has verbally resigned from the Parks and Recreation Board and the Planning and Zoning Commission, but has not sent a written notice of resignation. Mayor Johnson thanked Mr. Mallory for his service to the City. Motion by Gustafson, second Perfetto to accept the verbal resignation of Chris Mallory from the Parks and Recreation Board and the Planning and Zoning Commission and to advertise for these openings. MOTION CARRIED. There was discussion about advertising for other open positions on the City boards and commissions.

Parks and Recreation Zumba Class – The Parks and Recreation Board recommends approval of a contract to extend the timeframe of the Zumba fitness class. The cost of the contract is \$320 and 8 people must sign up or the contract will be cancelled. Motion by Perfetto, second Marolt to approve a contract for a Zumba fitness instructor for classes at the arena from August 8th through August 31st at a cost of \$320 with 8 people required to sign up. MOTION CARRIED

Police Chief Retirement – The Council reviewed a letter from Chief Jonson announcing his retirement as of August 31, 2011. The Council thanked Jonson for his many years of service to the City. There was discussion about the process of hiring for this position. The Personnel Committee will meet to review this process and make recommendations to the Council. Motion by Perfetto, second Gustafson to set a special Council meeting for Monday, July 25 at 4:00p.m. for the purpose of reviewing job description of and authorize advertising for the position of Chief of Police. MOTION CARRIED.

Silver Bay Relief Association Request – The Council reviewed a request to raise the annual pension multiplier from \$1,100 to \$2,000 per year of active service, until December 31, 2011. There was discussion about the relief association budget, present and future retirements and setting precedence for future retirements. Motion by Perfetto, second Gustafson to raise the annual pension multiplier to \$2,000 per year of active service, until December 31, 2011. Perfetto, Gustafson and Mayor Johnson voted aye. Marolt abstained. MOTION CARRIED.

City Attorney – No other business was presented by the attorney.

OLD BUSINESS

Bio-Energy / Greenhouse Bids – The Council reviewed the bids from the July 14 bid opening for the Bio-Energy / Greenhouse facility. There was discussion about the bids and whether to accept a bid and make value added changes to it, or to rebid the project. No bids were accepted at this time, and this issue was tabled.

NEW BUSINESS

Modular-Manufactured Home Applications – The Council reviewed a proposed application process for construction or installation of Modular-Manufactured Homes that is recommended

by the Planning and Zoning Commission. Motion by Perfetto, second Marolt to approve the Modular-Manufactured Home Application. MOTION CARRIED.

Bay Days Parade – Motion by Marolt, second Perfetto to approve use of the City Float and a City Vehicle in the July 30 Bay Days Parade and to authorize up to \$100 to be used for repairs to the float and to buy candy. MOTION CARRIED.

Claims – Motion by Gustafson, second Perfetto to approve payment of \$88,886.67 in paid claims and \$34,159.70 in unpaid claims. MOTION CARRIED.

Motion by Perfetto, second Marolt to adjourn at 7:52p.m. MOTION CARRIED.

Minutes taken by Lance K Beachem

Scott M. Johnson, Mayor

Lana Fralich, City Administrator