

CITY COUNCIL

7:00 P.M.

December 19, 2011

Present: Scott M. Johnson
Steven Marolt
David Gustafson
Joanne Johnson
Carlene Perfetto

Lana Fralich, City Administrator
Pete Morris, City Attorney
Joshua Malone, Christopher Kuznik, Julie Billings, Susan Kuznik, Polly Malone,
Mark Nyman

Mayor Scott Johnson called the meeting to order at 7:00p.m.

Agenda – Worksite Wellness Grant was added to City Administrator. Motion by Marolt, second J Johnson to approve the agenda as amended. MOTION CARRIED.

Consent Agenda – Motion by Perfetto, second Marolt to approve the minutes of the December 5, 2011 regular Council meeting. MOTION CARRIED.

Petitions, Requests and Communications

Boy Scouts of America – The Council presented proclamations to Joshua Malone and Christopher Kuznik and congratulated them on achieving the rank of Eagle Scout.

City Administrator

Airport Hangar Lease renewals – The Council reviewed the list of Airport Hangar Leases for 2012-2013. Motion by Perfetto, second Gustafson to approve the airport hangar lease agreements with Tim Bjella, Terry Olson, Gregg Sutton, Deborah Kaeder-Carpenter, Anthony Kramar, and Tom and Julaine Setter. MOTION CARRIED.

2012 Cigarette and Beer Licenses – Motion by J Johnson, second Gustafson to issue Cigarette Licenses to Silver Bay Spur, Bri-Esa's Convenience Store, Zupancich Brothers, Inc., and Silver Bay Municipal Liquor Store; to issue Beer on-sale licenses to Silver Bowl and Silver Bay Golf Course; to issue on-sale and off-sale, Monday through Saturday liquor license to Silver Bay Municipal Lounge; and to issue on-sale, Monday through Saturday liquor license to the Reunion Hall. MOTION CARRIED.

2012 Council Meeting dates and Holidays – A list of 2012 City Council meeting dates and 2012 City Holidays was presented. The 2012 City Council meetings will be held on January 3, January 17, February 6, February 21, March 5, March 19, April 2, April 16, May 7, May 21, June 4, June 18, July 2, July 16, August 6, August 20, September 4, September 17, October 1, October 15, November 5, November 19, December 3 and December 17 at 7:00p.m.

at City Hall. The 2012 City Holidays will be January 2, January 16, February 20, May 28, July 4, September 3, October 8, November 12, November 22, December 24, and December 25.

Motion by J Johnson, second Marolt to approve the 2012 Council meeting dates and 2012 City Holidays, as presented. MOTION CARRIED

Library Board appointment – The Council reviewed the application from Mary Tobey to serve on the Library Board. The Library Board recommends approval of this application. Motion by Perfetto, second Marolt to appoint Mary Tobey to the Library Board. MOTION CARRIED.

Employee Performance Evaluations – The Council reviewed the revised evaluation forms and there was discussion about the process and format of the evaluations. Motion by Perfetto, second J Johnson to approve the Employee Performance Evaluation format, beginning January 1, 2012. MOTION CARRIED.

Resolution 2011- 51, Amend contract, Ray Riihiluoma , biofuel / food greenhouse – It was noted that the Council approved to move forward with this amendment at the December 5 meeting. Motion by Marolt, second Gustafson to adopt Resolution 2011-51, authorizing to amend the contract with Ray Riihiluoma Inc. for the construction of the Silver Bay Biofuel / Food Greenhouse #1 Project.

Member Marolt – aye

Member Johnson – aye

Member Perfetto – aye

Member Gustafson – aye

Mayor Johnson – aye

RESOLUTION 2011-51 was ADOPTED. 5 aye, 0 nay

Resolution 2011- 52, Amend contract, LHB Inc., biofuel / food greenhouse – It was noted that the Council approved to move forward with this amendment at the December 5 meeting. Motion by Gustafson, second J Johnson to adopt Resolution 2011-51, authorizing to amend the contract with LHB Inc. for engineering and construction management of the Silver Bay Biofuel / Food Greenhouse #1 Project.

Member Marolt – aye

Member Johnson – aye

Member Perfetto – aye

Member Gustafson – aye

Mayor Johnson – aye

RESOLUTION 2011-52 was ADOPTED. 5 aye, 0 nay

KDV Audit, Fire Relief Association – The Council reviewed the 2011 audit agreement. Motion by Perfetto, second Gustafson to approve the 2011 Fire Relief Association audit agreement with KDV for an amount of \$2450.00. MOTION CARRIED.

Annual Contract Renewals – The Council reviewed the contracts with Gary Thompson for building official and Bill Ylatupa for Fire Hall custodial services. It was noted that there were no changes from the 2011 contracts. Motion by Perfetto, second J Johnson to approve the 2012 contracts with Gary Thompson for building official and Bill Ylatupa for Fire Hall custodial services. MOTION CARRIED.

Custodial Contract - The Council reviewed custodial contracts with Jones Cleaning Service for services at the City Hall, animal pound and Liquor Store. There was discussion about some individual items within the contract and qualifications of the company. The City Hall/Police Building would be \$780/month plus additional noted in the contracts. The Liquor Store Building

would be \$1525/month plus additional noted in the contracts. Motion by Perfetto, second Marolt to approve the contracts with Jones Cleaning Service for custodial services at the City Hall, animal pound and Liquor Store. MOTION CARRIED.

Worksite Wellness Grant – The Council reviewed information about the grant the City received from the Northeast Service Cooperative for a worksite wellness program and the use of the funds for employee worksite health and wellness.

City Attorney

Resolution 2011- 53, Application for State deed of tax forfeit land, City shop – It was noted that the City shop encroaches on State tax forfeit land, and that the attorney has been working to rectify this situation. The Council reviewed a County resolution accepting the land value of the property and making application to the state for the deed. Motion by Gustafson, second Marolt to adopt Resolution 2011-53, application for State deed for tax-forfeited land.

Member Johnson – aye Member Perfetto – aye Member Gustafson – aye

Member Marolt – aye Mayor Johnson – aye

RESOLUTION 2011-53 was ADOPTED. 5 aye, 0 nay

Resolution 2011- 54, Abolish Airport Commission – The Council reviewed the action at the September 19 meeting, regarding this subject. Motion by Perfetto, second J Johnson to adopt Resolution 2011-54, repealing City Code Section 230.12, Airport Commission, and further amending City Code 230.14 to add paragraph 6.

Member Johnson – aye Member Perfetto – aye Member Gustafson – aye

Member Marolt – aye Mayor Johnson – aye

RESOLUTION 2011-54 was ADOPTED. 5 aye, 0 nay

OLD BUSINESS

Day at the Capital – The Council reviewed information about the Day at the Capital event that will be held on February 29 through March 1. There was discussion about the cost of advertising, including a banner, brochures and a booth at the event. Motion by J Johnson, second Perfetto to approve \$700 for advertising expenses for the Day at the Capital event. MOTION CARRIED. It was noted that local businesses also make contributions for this event.

Marolt left at this time, due to a prior engagement.

NEW BUSINESS

Review of 2011 – Mayor Johnson reviewed the major events of 2011, which included; the May 10 special election, the development and construction of the biofuel / greenhouse facility, the purchase and installation of the community sign, new boilers at the Sewer Dept. building, Mary MacDonald Center and City Hall, the replacement of some expired City vehicles, the webcasting of local sporting events, the hiring of a part-time mechanic, the retirement of Police Chief Jonson and the promotion of Mitch Dow to acting chief, and the passage of the revised Northshore Management Plan. A thanks was given to Mayor Johnson, to Councilors Perfetto, Johnson, Marolt and Gustafson for their service on the Council, to all of the volunteers on each of the City

Boards and Commissions, to the Administrator and the Department heads, to each City employee, and to the citizens for their support of the City.

Claims – Motion by Gustafson, second Perfetto to approve payment of \$57,355.96 in paid claims and \$156,200.99 in unpaid claims. MOTION CARRIED.

Motion by J Johnson, second Perfetto to adjourn at 7:31p.m. MOTION CARRIED.

Minutes taken by Lance K Beachem

Scott M. Johnson, Mayor

Lana Fralich, City Administrator