

CITY CODE, CHAPTER 2, SECTION 230.14
Establishing a Public Works Commission

The City Council of the City of Silver Bay Ordains that the Silver Bay City Code, Chapter 2, Section 230 is amended by adding Section 230.14 to read as follows:

230.14 Public Works Commission.

Subd. 1 Commission Established. There is hereby established a Public Works Commission (Commission)

Subd. 2 Membership. The Commission shall consist of five (5) members appointed by the City Council. For the first term of office, two members shall serve for one year, two members shall serve for two years, and one member shall serve for three years. Thereafter each member shall serve for three years with all terms ending at the end of the fiscal year. Not more than two members of the Commission shall be members of the City Council and shall hold office on the Commission during their terms of office as Council members. The Commission shall appoint one of its members to chair meetings. Members of the Commission shall be residents of the City of Silver Bay and shall be knowledgeable in the functions and operations of the Street Department.

Subd. 3 Purpose. The Commission shall be advisory to the City Council and the Street Superintendent on all matters dealing with streets, roads, sidewalks and such other activities and functions maintained, built and/or managed by the Street Department.

Subd. 4 Duties. The Commission shall:

- (1) Consult with and advise the Street Superintendent on the following:
 - a. Preparation and monitoring of the annual Street Department budget.
 - b. Prioritization of annual work projects including regular maintenance of vehicles, property and other assets of the City for which the Street Department is responsible.

c. Long range planning for streets, curbs, gutters, capital equipment, purchasing and other needs of the Street Department that require substantial expenditures.

d. Developing and monitoring policies unique to the Street Department.

(2) Review citizen concerns regarding issues relevant to the Street Department.

(3) Make reports and recommendations to the City Council.

(4) The Chair of the Commission, or designate, shall attend Council meetings when requested by the Council or when the Commission has matters of concern to bring before the Council.

Subd. 5 Compensation. Members shall serve without compensation unless otherwise authorized by the Council. Members may be allowed expenses, including traveling expenses, in performance of their official duties as authorized in advance by the Council.

Subd. 6. Rules and Regulations. The Commission shall adopt rules for its meeting, including the date and time of meetings, and regulations governing the operation of the Street Department.

Subd. 7. Effective Date. This Amendment to the Silver Bay City Code shall be in full force and effect from and after its passage and publication according to law.

Adopted by the City Council of the City of Silver Bay this 6th day of July, 1999.

ATTEST:

Scott Johnson, Mayor

Gary Brumberg, City Administrator