

## CITY COUNCIL

7:00 P.M.

January 22, 2008

Present: Scott M. Johnson  
David Gustafson  
Steven Marolt  
Amber Dow

Absent: Pat Kelley

Gary Brumberg, City Administrator  
Wayne G. Johnson, City Attorney

Also attending: Ben Van Tassel (ARDC), Kara Kent (ARDC), Tom Byrnes, George Pope, Jack Swanson, Forrest Johnson

Mayor Johnson called the meeting to order at 7:00 p.m.

CONSENT AGENDA – Motion Gustafson, second S. Marolt to approve the consent agenda. THE MOTION CARRIED

### PETITIONS, REQUESTS & COMMUNICATIONS -

ARDC- GIS Assessment - Ben Van Tassel and Kara Kent, ARDC, provided a presentation of Geographic Information Systems (GIS). The North Shore Management Board views it as a valuable tool for local entities and is currently used in varied degrees by communities along the North Shore. It is a mapping system that uses computers and global positioning systems (GPS) to collect, store, manipulate, analyze and display data by geographic location. It provides map and data tie-in and can overlaid data from other agencies and can have the ability for multiple organizations to use the same data.

The North Shore Management Board (NSMB) is working on a survey process to provide the following information,

1. Who currently uses GIS;
2. Assessing mapping/data currently being utilized;
3. Identify needs for GIS uses and determine reasons for reluctance to use it;
4. Identify data sets that will assist local governments and aid in sharing data;
5. Determine what data is lacking that would be helpful to entities.

DEPARTMENTS – CITY ADMINISTRATOR – The Council is invited to an Open House at Wilderness Natural Foods at 1:00 p.m., Thursday, February 14.

The job announcement advertisement for City Administrator did not provide a closing date. It was agreed that there have been a sufficient number of applicants to choose from. After discussion, consensus was that the closing date would be February 8 and that it would be posted on the Silver Bay web site and anywhere else that was free.

CITY ATTORNEY – Letter has been sent to MNDOT concerning their responsibility to pay for the relocation of the water line under the “First Move Rule”. MNDOT changed the highway route, which then generated the necessary alteration to the water line.

OLD BUSINESS - LODGING TAX - The lodging tax has not been collected since the effective date of Jan1, 2008. The effective date and collection procedures were not provided to the establishments for implementation. Silver Bay has not received the signed agreement with Cook County. Mr. Peterson, Cook County Auditors Office, has no issues with modifying the start date. Several start dates were discussed. It was decided that notification in writing would be provided to the effected business by the end of the week; after discussion February 8 was agreed as the start date.

The Silver Bay Area Tourism Association has been working on a brochure and plans to sign off on it tomorrow. A web site is needed prior to distribution because references are made to the web site in the brochure.

Atty. Johnson said Council had already acted to implement the lodging tax effective Jan. 1, 2008, when it adopted Section 225 Lodging Tax on October 1, 2007, and if they wished to delay implementation, they would need to pass a Resolution to amend the Code.

Motion D.Gustafson second Marolt to adopt Resolution No. 2008-04, to amend the City Code, Section 225, Lodging Tax, to extend the implementation date to February 15, 2008; S. Marolt support the motion for discussion. S. Marolt asked if there would be an issue with initiating the process mid-month; if not, then he felt that February 15 was a good compromise.

Roll call vote: Member Gustafson – aye; Member Dow – naye.

Mayor Johnson – aye; Member Marolt – aye.

Absent for vote – Member Kelley

THE RESOLUTION WAS ADOPTED 3 aye, 1 naye, 1 member absent.

Atty. Johnson stated that the amendment needs to be published but not the resolution.

LIQUOR STORE IMPROVEMENT PROJECT AND RESOLUTION – LHB, Inc. submitted a Supplement to the Agreement for Additional Architectural Services in December 2007. Motion D.Gustafson second Marolt to support Resolution No. 2008-05, Authorizing Additional LHB, Inc. Architectural Services.

Roll call vote: Member Gustafson – aye; Member Dow – aye;

Mayor Johnson – aye; Member Marolt – aye.

Absent for vote – Member Kelley

THE RESOLUTION WAS ADOPTED 4 aye, 1 member absent.

The Council will need to approve the project and funding. The engineering estimate is \$754,235 + 10% for engineering/architectural fees. It is one project with three phases. Bidding notice will be published in the paper Feb 1; Plans and Specifications will need to be available to bidders at that time. Bid opening is scheduled for 2:00 p.m., February 19. Council is scheduled to meet that evening. The project will add an additional 1000 sq. ft; completion date is Aug 1, 2008. Funding options were discussed; it was determined that more information was required to continue.

Motion D. Gustafson; second A. Dow to adjourn until 9:00 a.m. Thursday, January 24.  
THE MOTION CARRIED

Gitchi Gami and North Shore Mining discussions continue. North Shore Mining has not signed off on the project. The requirements along the railroad have changed. It is 95% likely that the project will start in the spring, but the culvert will not go in until the fall.

The Gitchi Gami Trail Ride is scheduled for Aug 16. It will use the same route as last year. Construction near the cut off to Lax Lake may offer some logistical challenges. Last year there were 240 riders.

NEW BUSINESS – RESOLUTION 2008-06, Authorizing Submission of a MN Small Cities Development Program Application with Lake County. Advertisements were in the papers last week; no city funds will be required for this program. Motion S. Marolt, second A. Gow to support Resolution No. 2008-06, Authorizing Submission of a MN Small Cities Development Program Application with Lake County.

Roll call vote: Member Gustafson – aye; Member Dow –aye;  
Mayor Johnson – aye; Member Marolt – aye.

Absent for vote – Member Kelley

THE RESOLUTION WAS ADOPTED 4 aye, 1 member absent.

A question was raised regarding hiring action for a Clerk Typist at the Library and whether or not this was a new position. It was explained that it is another part time hire because another part time person was unable to fulfill the hours. There are no additional hours being funded; it is not covered by the union.

CLAIMS – Council approved payment of \$37, 941.64 paid December claims, \$64,270.44 paid January claims, and \$16,478.56 unpaid January claims as presented.

ADJOURNMENT - Motion S. Marolt, second A. Dow to adjourn at 8:10 p.m. CARRIED

Minutes taken by Mabel Tarlton

---

Scott M. Johnson, Mayor

---

Gary Brumberg, Interim City Administrator