CITY COUNCIL

7:00 P.M.

December 1, 2008

Present: Scott M. Johnson David Gustafson Steven Marolt Pat Kelley Amber Dow

> Lana Fralich, City Administrator Gerald Morris, Asst. City Atty.

Mayor Johnson called the Meeting to order at 7:00 p.m.

CONSENT AGENDA – Motion Dow, second Marolt to approve the Consent Agenda item 3 (minutes of November 17, 2008, regular Council Meeting) and item 4 (Treasurer's Reports for May and June 2008). <u>THE MOTION CARRIED</u>

PETITIONS, REQUESTS, & COMMUNICATIONS

Action Alert from League of Minnesota Cities informing cities of the annual leadership conference for newly elected and experienced officials.

Motion Marolt, second Gustafson to approve attendance of any City Council members at the January 9-10 leadership conferences for city officials in Nisswa, Minnesota, with usual expenses paid. <u>THE MOTION CARRIED</u>

Member Gustafson noted one of the dumpsters that had been on the boulevard on Charles Circle had been removed completely; the other had been moved into the driveway.

Mayor Johnson acknowledged a letter from Tom Smith again requesting that the Council consider acting as trustee for his ICMA account. Council declined to reconsider the decision made at the November 17 meeting regarding this request.

DEPARTMENTS CITY ADMINISTRATOR

BAY AREA VINEYARD CHURCH LEASE ADDENDUM – Ms. Fralich reported there was a storage closet available in the Mary MacDonald gymnasium that the Vineyard Church would like to rent.

Motion Gustafson to amend the lease of the Bay Area Vineyard Church to include a storage closet at an additional fee of \$50 per month. There was no second to the motion.

Member Marolt stated since there had been some damage to some of the areas already rented by the Vineyard Church, a lease for additional space should include an amount to cover the cost of any damage. Member Kelley expressed concerns regarding usage and access to areas such as the gym when a group did not rent the gym area in its entirety. Member Dow expressed concern for renting space in an area that had the potential of two different occupants. Members Marolt and Kelley will discuss solutions with the City Administrator.

RESOLUTION 2008-#42—DNR FORESTRY GRANT CONTRACT – Motion Kelley, second Marolt to adopt **Resolution 2008-#42, Authorization to Execute Minnesota Department of Natural Resources Grant Agreement B22776 for Forestry Assistance Matching Grant.**

Roll call vote: Member Gustafson – aye Member Kelley – aye Mayor Johnson – aye <u>THE RESOLUTION WAS ADOPTED</u> Member Dow – aye Member Marolt – aye

Mayor Johnson noted the fire department had received a FEMA grant of \$15,000.

PART TIME CONFIDENTIAL SECRETARY POSITION – Ms. Fralich said since the current stenographer had indicated she would not be available for work year around beginning in 2009, she recommended filling the position of permanent part-time confidential secretary which had been discussed at budget time.

Motion Kelley, second Gustafson to adopt the job description for Confidential Secretary and authorize advertising for the position. <u>THE MOTION CARRIED</u>

PART TIME POLICE OFFICER RESIGNATION – Part time police officer Christopher Stevens has resigned.

Motion Gustafson, second Marolt to accept the resignation of part-time police officer Christopher Stevens, effective immediately. <u>THE MOTION CARRIED</u>

NEW BUSINESS -- NO SMOKING POLICY – Member Dow asked what the City's no smoking policy was. Ms. Fralich said the policy did not allow smoking in city buildings but does allow for an individual to smoke in vehicles as long as there are no other occupants. Discussion followed regarding the Council's intent when the policy was established for the City and whether or not the intent was to have no smoking at all in city vehicles. Atty. Morris stated the Council could make the policy more restrictive than State law if it chose to do so. The Administrative team had recently looked at the smoking policy and recommended that it stayed as stated with the law. Council asked that the smoking policy be added to the next Council agenda.

CLAIMS – Motion Gustafson, second Kelley to approve payment of \$23,641.48 unpaid claims and \$109,859.70 paid claims as presented. Member Kelley questioned an overtime report. Ms. Fralich will check on this. <u>THE MOTION CARRIED</u>

Motion Kelley, second Dow to adjourn at 7:28 p.m. THE MOTION CARRIED

Minutes taken by Betty Oslund

Scott M. Johnson, Mayor